User Log In Instructions

ComplianceNetFTA Home Page

1. Go to the home page, located at http://www.compliancenetfta.com.au
2. Click on the 'Training log in' button in the top left and enter your username and password.
3. Click the 'Log in' button.
4. If you forget your password there is a "lost password" function
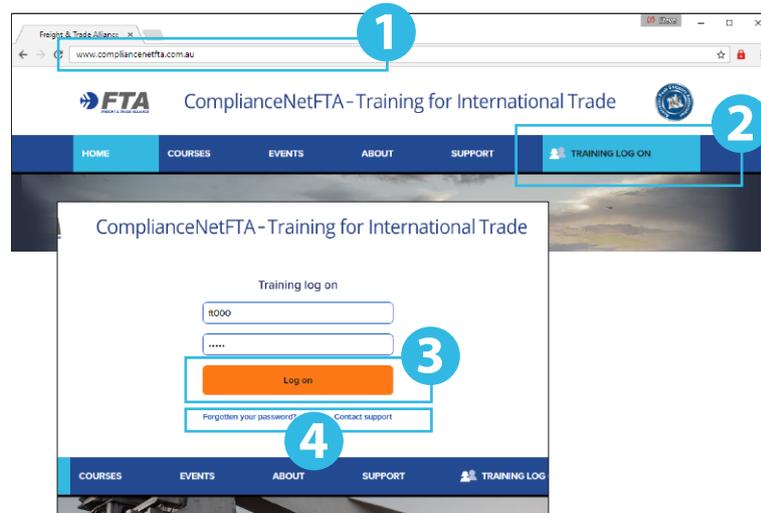
ComplianceNet Course Selection

5. Select the subjects by clicking on the 'Go to subjects' button in the course selection panel.
6. Select the subject by clicking on the 'Enter' button on any of the incomplete subject selection panels.

   Click on the magnifying icon to the left of the program name to view details.

   NOTE: If a course contains more than one subject, after selecting your course you will need to select one of the subjects listed.
   A green tick next to a program or module indicates completion.
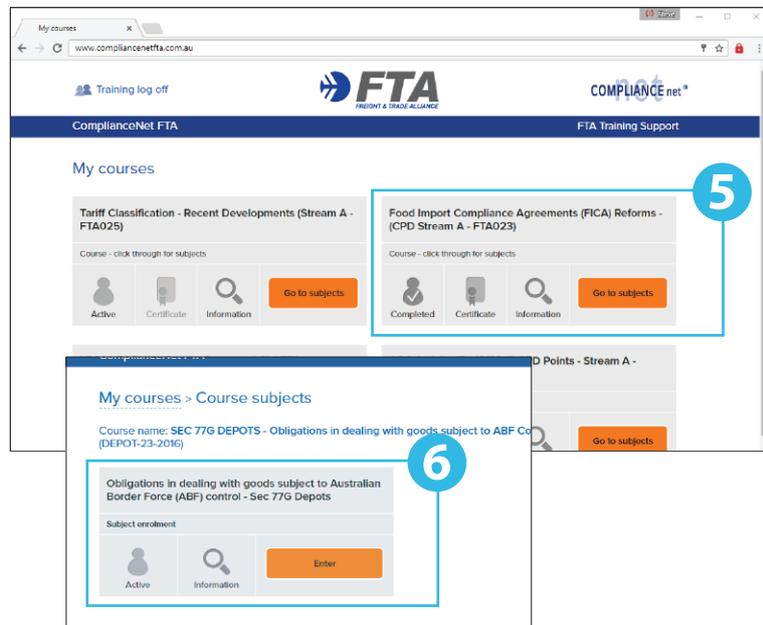
ComplianceNet Course Page

7. Program modules and pages are listed in the menu to the left. Clicking orange arrow will open the menu.
8. The menu button in the site footer will also open the left hand menu.
9. The "Exit" button will return you to the program selection page. Clicking on the "Log Off" button on the ComplianceNet site will exit the system completely.
10. The "Next" and "Previous" buttons allow you to navigate through the program sequentially, as though flipping through pages in a book.

    Please read the "Getting started" section at the beginning of your training program for further navigation instructions.